

Name of meeting: Corporate Governance and Audit Committee

Date: 12 May 2017

Title of report: Proposed Dates of Council – 2017 to 2018 Municipal Year

Purpose of report:

To seek a recommendation to Council in respect of the proposed dates and times for meetings of Council for the 2017-2018 municipal year

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports) ?	No
The Decision - Is it eligible for "call in" by Scrutiny?	No
Date signed off by Director & name Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance? Is it also signed off by the Service Director - Legal Governance and Commissioning	N/A Yes 4.5.17
Cabinet Member portfolio	Not applicable

Electoral wards affected: Not applicable

Ward councillors consulted: Not applicable

Public or Private Status: Public

1. Summary

Council Procedure Rule 2 (1) advises that the dates of ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Corporate Governance and Audit Committee.

Council Procedure Rule 5(1) states that there shall be two types of Ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account.

The following dates/times are proposed, all meetings to be held in Huddersfield Town Hall at 5.00pm.

The meeting of Annual Council, scheduled for 23 May 2018, will commence (with a civic ceremony) at 12.30pm.

Date	Council Meeting
2017	
Tuesday 11 th July	Holding Executive to Account
Wednesday 20 th September	Key Discussion
Wednesday 11 th October	Holding Executive to Account
Wednesday 15 th November	Key Discussion
Wednesday 13 th December	Holding Executive to Account
2018	
Wednesday 17 th January	Key Discussion
Wednesday 14 th February	Budget Council
Wednesday 21 st March	Holding Executive to Account
Wednesday 23 rd May	Annual Council

2. Information required to take a decision

Not applicable

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

Not applicable

3.2 Economic Resilience (ER)

Not applicable

3.3 Improving Outcomes for Children

Not applicable

3.4 Reducing demand of services

Not applicable

4. Consultees and their opinions

Leading Members (The report submitted to Corporate Governance and Audit Commit for comment, prior to submission to Council)

5. Next steps

Feedback from the Committee on the content of the report will be included in the submission to the meeting of Annual Council.

6. Officer recommendations and reasons

That the schedule of Council meetings for 2017-2018, as set out within the considered report, be endorsed and submitted to Council with a recommendation of approval.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer

Andrea Woodside, Governance Officer

9. Background Papers and History of Decisions

Not applicable.

10. Assistant Director responsible

Julie Muscroft, Legal, Governance and Monitoring